

Date: Tuesday, 31st August 2021
Our Ref: MB/SS FOI 4848

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Re: Freedom of Information Request FOI 4848

We are writing in response to your request submitted under the Freedom of Information Act, received in this office on 13th August 2021.

Your request was as follows:

Please send me details for the period 2020-2021 on the following:

a) The total value of the courier service contracts that were outsourced

The Walton Centre NHS Foundation Trust (WCFT) has no formal contract in place for courier services. Ad-hoc courier services value Jan 20 - Dec 20 - £9,432 ex vat.

b) The name of your primary courier supplier

WCFT primary courier supplier is PDP.

c) The value of your primary supplier's contract

£3,341 ex vat.

d) The expiry date of that contract

N/A.

e) The total cost of the courier services that were not outsourced but managed in-house?

N/A (outsourced receipts and distribution service)

f) The number of staff employed in managing the in-house contracts

N/A.

g) The number of vehicles either owned or leased to meet the in-house courier requirement

One.

h) The name and email of the person responsible for the management of courier services

Emma Seed - Procurement and Contract Manager - The Walton Centre NHS Foundation Trust does not disclose

individual staff members contact details. You can write to staff using the address above or alternatively email enquiries@thewaltoncentre.nhs.uk asking for your correspondence to be forwarded on.

Please see our response above in [blue](#).

Re-Use of Public Sector Information

All information supplied by the Trust in answering a request for information (RFI) under the Freedom of Information Act 2000 will be subject to the terms of the Re-use of Public Sector Information Regulations 2005, Statutory Instrument 2005 No. 1515 which came into effect on 1st July 2005.

Under the terms of the Regulations, the Trust will licence the re-use of any or all information supplied if being used in a form and for the purpose other than which it was originally supplied. This license for re-use will be in line with the requirements of the Regulations and the licensing terms and fees as laid down by the Office of Public Sector Information (OPSI). Most licenses will be free; however the Trust reserves the right, in certain circumstances, to charge a fee for the re-use of some information which it deems to be of commercial value.

Further information can be found at www.opsi.gov.uk where a sample license terms and fees can be found with guidance on copyright and publishing notes and a Guide to Best Practice and regulated advice and case studies, at www.opsi.gov.uk/advice/psi-regulations/index.htm

If you are dissatisfied with the handling of your request, you have the right to ask for an internal review. Internal review requests should be submitted within two months of the date of receipt of the response to your original letter and should be addressed to the Freedom of Information Office at the address above.

Please remember to quote the reference number, FOI 4848 in any future communications.

If you are not content with the outcome of the internal review, you have the right to apply directly to the Information Commissioner for a decision. The Information Commissioner can be contacted at: Information Commissioners Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF.

Yours sincerely

Mike Burns

Mr. Mike Burns, Executive Lead for Freedom of Information